

Welcome to the ARA Patient Portal!

On ARA's Patient Portal, you can schedule your appointments and reference past exams completed on or after January 1, 2020.

Some things to note:

- You will need to register to use this new account. If you had an account on the ARA Patient Portal prior to 2023, your previous login and password will not work.
- · You must use Google Chrome or a Chromium-based web browser (Microsoft Edge, Vivaldi, Opera, Brave, etc.).
- We are now offering patient access to diagnostic reports and images for exams completed on or after January 1st, 2020. Reports and images will be available 3 business days after the exam is finalized in your patient portal.
- For instructions on viewing your downloaded exam images, please see page 10 of this document. NOTE: Viewing images is currently only supported on PC.
- To obtain records from appointments with ARA prior to 1/1/2020, please visit our Medical Records page at https://www.ausrad.com/patients/medical-records-request/

Scheduling Your Appointment

- · You may currently schedule online appointments for certain X-rays, bone densitometry, MRI, CT, mammograms, and ultrasounds.
- To schedule fluoroscopy, interventional, PET, or nuclear/molecular exams, or any other exam not listed, please call our scheduling team, Monday through Friday, 7am to 7pm. (512) 453-6100
- To cancel or reschedule your appointment, please contact scheduling at (512) 453-6100.

To schedule your appointment online:

• Click the link in your referral email or click the **Schedule Appointment** button at the top right of your screen as indicated below.



Welcome to your Patient Portal

HOME PROFILE PAY MY ESTIMATE APPOINTMENTS

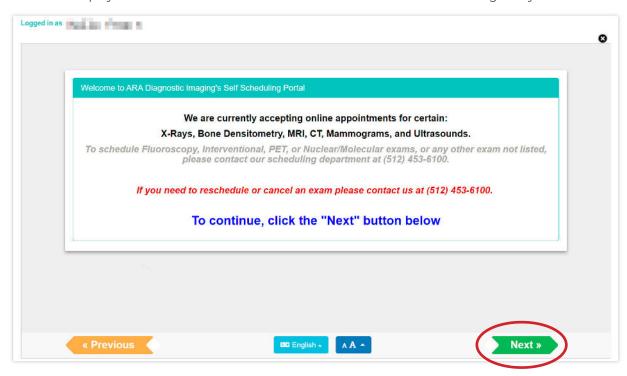
Schedule Appointment

My Previous Exams
Reports are available 3 business day(s) after your exam has been finalized by our radiologists. Please follow up with your physician to discuss your report.

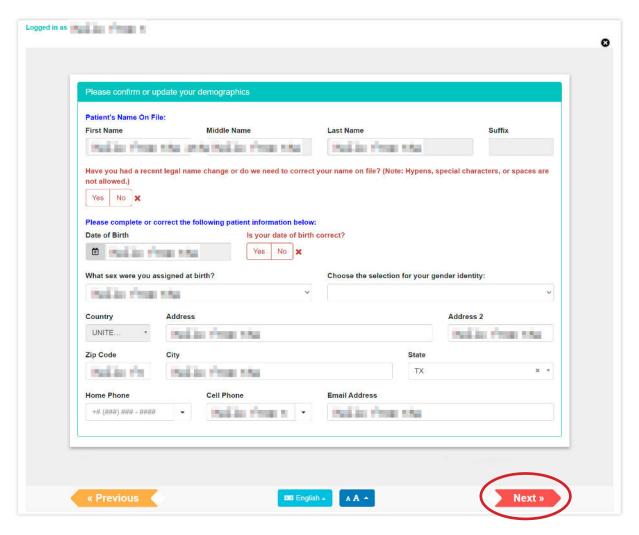
Tue, Apr 4th 2023

RENAL ULTRASOUND

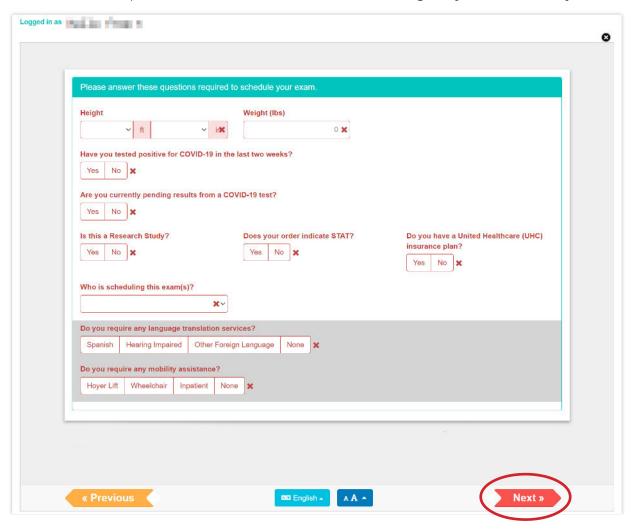
· Read the displayed information and then click the Next button at the bottom right of your screen.



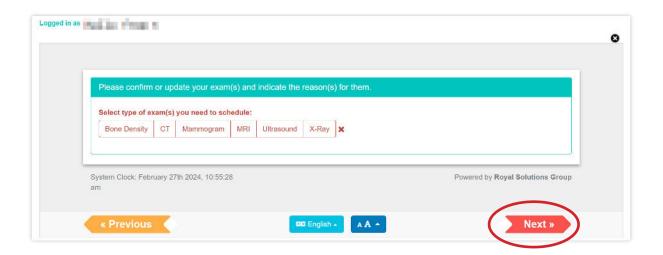
- · Confirm or edit your personal information and answer the questions in Red.
- · When you are finished, click the **Next** button at the bottom right of your screen.



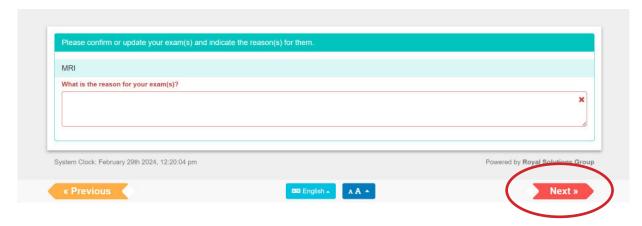
· Answer ALL of the questions. Click the **Next** button at the bottom right of your screen when you are finished.



- · Select the exam you wish to schedule. Fill out any additional questions that may follow.
- · When you are finished, click the Next button at the bottom right of your screen.



- · Give a brief explanation of why you are scheduling this exam.
- · When you are finished, click the **Next** button at the bottom right of your screen.

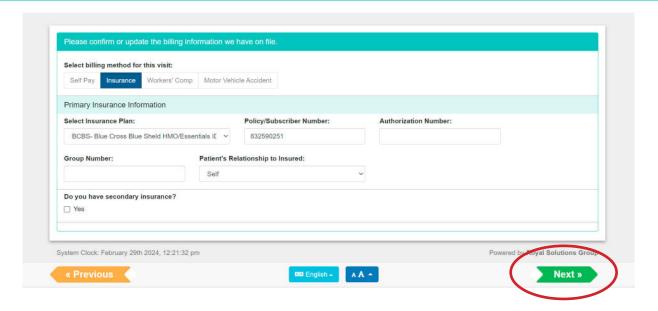


- · Confirm or update your referring provider.
- · When you are finished, click the **Next** button at the bottom right of your screen.

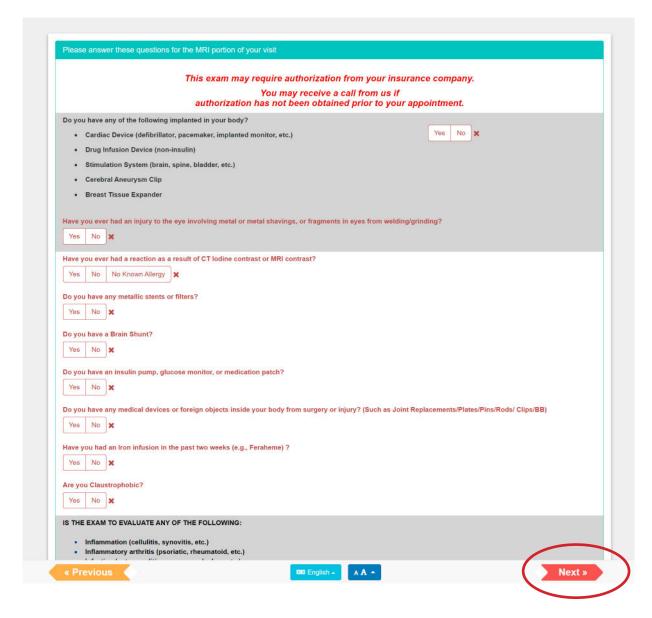


- · Confirm or update your billing information.
- · When you are finished, click the **Next** button at the bottom right of your screen.

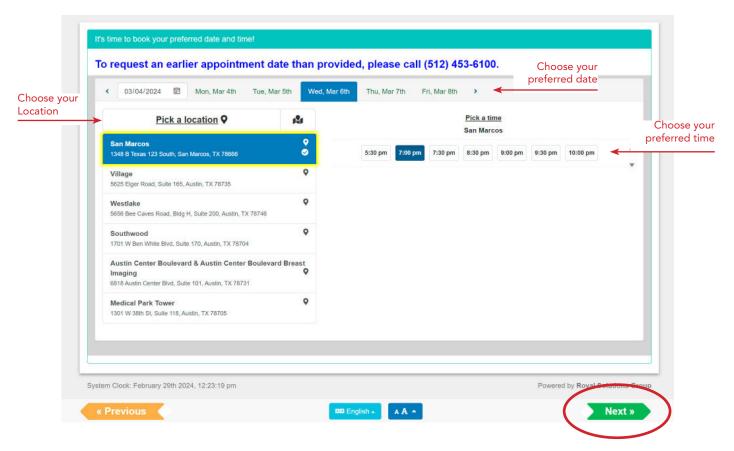




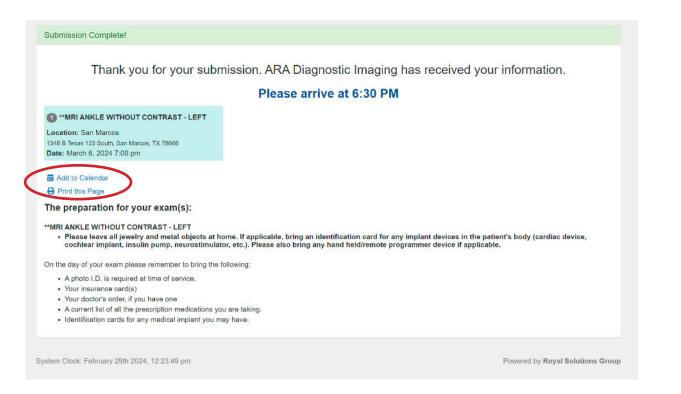
- Answer any additional questions.
- · When you are finished, click the Next button at the bottom right of your screen.



- · Choose your preferred date, location, and the time for your appointment.
- · When you are finished, click the **Next** button at the bottom right of your screen.

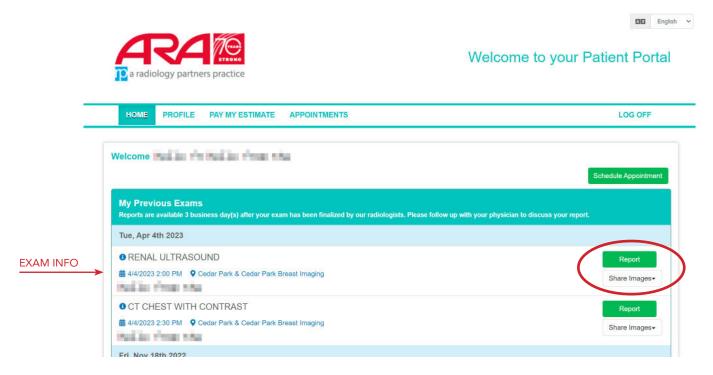


- · Your appointment is set! Confirm that the information is correct.
- · Note any special instructions.
- · You can add this to your online calendar or print the information for your records.



Viewing Your Previous Exams

On the "Home" page, you will be presented with a listing of your previous exams. This will show the exam type, the date and location of the exam, and your referring provider. To the right of this information, you will see two buttons: "Report" and "Share Images."



The "Report" button will open up the exam report. You can view this online, print it, or save it to your computer using the icons at the top right of the window. Additional tools are available for selecting text, marking up the document, or changing the viewing settings.

Press the "Close" link at the top of the page when you are finished.



Image Downloading, Viewing, and Sharing

Medicom is an image portability solution as well as an image viewer.



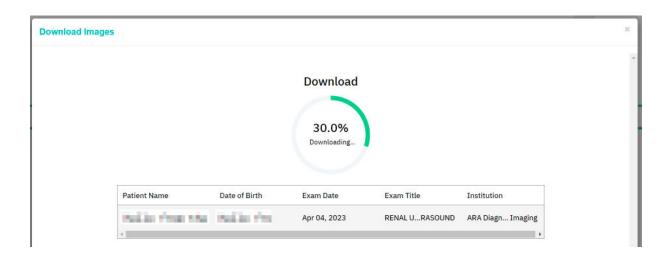
In addition to downloading images to your computer, you are also able to share images directly with others (your family and healthcare providers) securely through the internet, as well as burn images to CDs or flash drives. This easy sharing feature negates the need to go through the process of requesting and waiting for CDs to be mailed, delivered, or picked up.

Several image selections are available when you click on the Share Images button: Share Images, Download
 Images, and Burn Images.



DOWNLOADING IMAGES ONTO YOUR DEVICE.

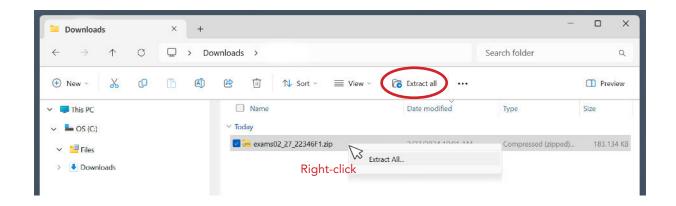
 After you click **Download Images** in the drop-down list and select a destination folder, the files will start downloading, showing this progress screen:

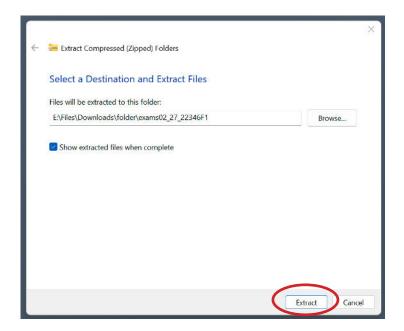


· When the download finishes, you can access the image folder in your **Downloads** folder or Recent Downloads History.

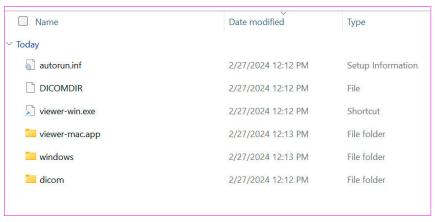
Exams02_27_22346F1.zip 2/27/2024 10:01 AM Compressed (zipped)... 183,134 KB

• Extract your files from the downloaded folder through the **Extract All** function on your file window or by right-clicking on the file and choosing **Extract** or **Extract All** from the drop-down.





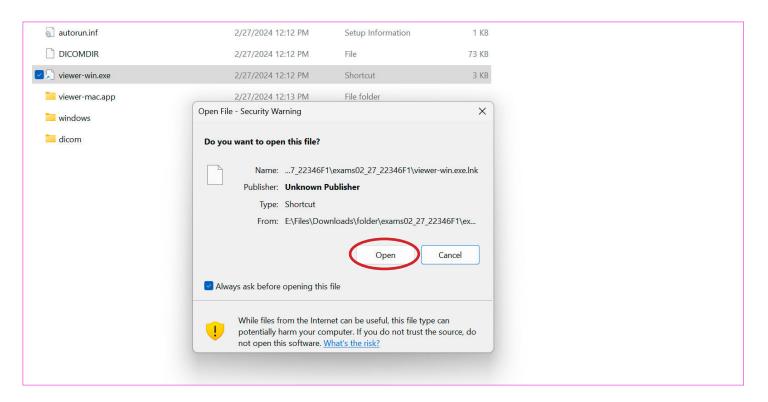
 Select your file destination and check the Show extracted files when complete option. Then click Extract at the bottom.

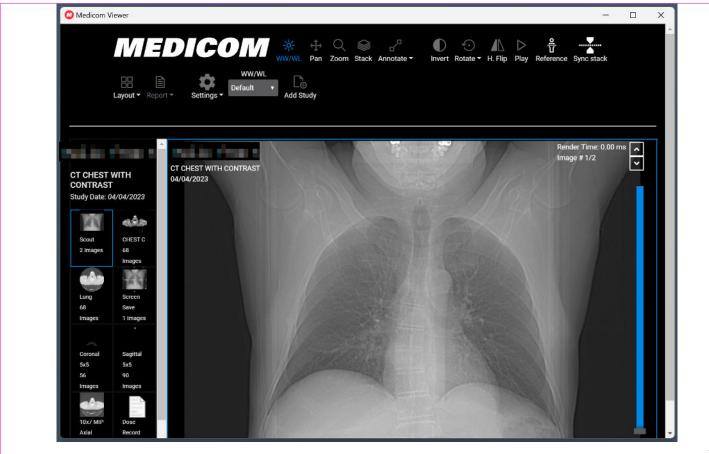


 After your files have been extracted, a new window will open with your exams folder.

VIEWING IMAGES ON YOUR DEVICE

• If you would like to see your exams, Double click on **viewer-win.exe** to open the Medicom viewer. You may receive a warning dialog box. If so, click **Open** to launch the Medicom viewer and your exams will appear on the screen.



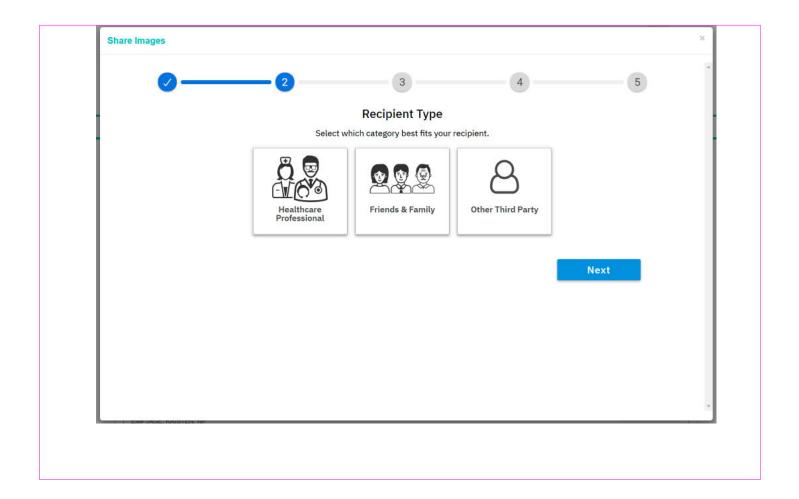


COPYING IMAGES TO A REMOVABLE DEVICE

- Once your exams are on your device, you can copy them to a removable device such as a CD or flash drive for transporting, mailing, or archiving
- · To copy to a removable device, right-click the exam, select Copy, then Paste into your removable device.
- If you are using an external drive like a flash drive, you are finished. If you are copying the exams to a CD, click the **Burn** button (**Drive Tools > Finish Burning** in File Explorer in Windows), and let the system copy the exams onto the disc.

SHARING IMAGES ONLINE

• Image sharing is easy on Medicom. Choose **Share Images** from the drop-down. You will be able to select from the three destinations shown here and the software will walk you through the process.



NEED TECHNICAL HELP?

Contact ARA's Service Desk at (512) 531-7227.

